



Rs2625/-

SREE PADMANABHA SWAMY TEMPLE
Office of the Administrative Committee,
Mathilakam Office, Fort
Thiruvananthapuram, Kerala - 695 023

EXPRESSION OF INTEREST

For

For selecting a Agency / Firm / Consortium for the work of
Cleaning the pond including removal of silt / sludge and continuous water purification
in Padmatheertham Pond near Sree Padmanabha Swamy Temple, at
Thiruvananthapuram.

(EOI NO: SPST/TVM/E01/2014)

Name of Bidder :
Address :
Signature of Bidder :

Date and time of Pre-offer meeting: **11.00 AM; 22/09/2014**
Last date and time for the receipt of EOI: **03.00 PM; 30/09/2014**

NOT TRANSFERABLE

For details;

Office of the Administrative Committee
Sree Padmanabha Swami Temple
Mathilakam Office, Fort, Thiruvananthapuram-695023
Kerala

Email: info@sreepadmanabhaswamytemple.org, tnirmithi@yahoo.co.in
Phone:- 0471-2450233,2575550, 2732929

INDEX

S/n.	DESCRIPTION		Page No.
1.	SECTION - I	INTRODUCTION	2
2.	SECTION - II	BRIEF SCOPE AND DESCRIPTION OF CONTRACT	3
3.	SECTION - III	EOI SCHEDULE	5
4.	SECTION - IV	SCOPE OF WORK	7
5.	SECTION - V	GENERAL CONDITIONS OF THE CONTRACT	11
6.	APPENDIX I	SCHEDULE OF REQUIREMENTS&PHOTOS	17
7.	ANNEXURE I	CHECK LIST	18
8.	ANNEXURE II	GENERAL INFORMATION OF THE BIDDER	19
9.	ANNEXURE III	POWER OF ATTORNEY	21
10.	ANNEXURE IV	DECLARATION	22

SECTION I

INTRODUCTION

1. Sree Padmanabha Swami Temple is one of the oldest temples of south India, located at Thiruvananthapuram, the capital city of the State of Kerala. This temple is a blend of the Kerala and Dravidian style of architecture and even referred in Epics and Puranas . The “Padmatheertham” pond is situated in the east nada of the temple. As per the direction of Supreme court of India, the Administrative Committee of Sree Padmanabha Temple has decided to clean the Padmatheertham pond, including removal of silt / sludge and water purification. This pond was cleaned earlier in the year of 1991. This EOI is invited from the experienced firms who have under taken similar work of cleaning the temple ponds.
 - 1.1 In this tender, Expression of interest is invited from the experienced firms who are willing to undertake the above mentioned work on time bound manner. The eligible firms will be shortlisted on the recommendations of the technical Committee. Based on the feed backs and submission of various options/technology for the cleaning /de-silting process, a Request for Proposal Document would be prepared and submitted to the selected firms. The request for proposal or tender document will have the detailed terms of reference and technical specifications.
 - 1.2 The scope of the work and other requirements are mentioned in Section IV of this EOI document. (The tentative time schedule is given in Section III of the EOI document)

Sd/-

For Tender Inviting Authority

EXECUTIVE OFFICER

Sree Padmanabha Swami Temple
Thiruvananthapuram-23

Dated :04/09/2014

SECTION II

BRIEF SCOPE & DESCRIPTION OF CONTRACT

2.1. BRIEF SCOPE

The brief scope of work includes;

- 2.1.1 Cleaning of the “Padmatheertham pond” including disposal of sludge / slurry silt to a convenient place without creating nuisance during transportation or storage by using pressure fed solidifiers or by using appropriate technology, to convert the sludge/slurry into cakes for easy removal and transportation.
- 2.1.2 Repair of existing granite steps and ‘Mandapams’ on all four sides of pond under the supervision of department of Archeology.
- 2.1.3 Modification / Renovation of four side of the pond as per architectural design, to be supplied as part of RFP/ Tender and identification and rectification of points of contamination of pond water.
- 2.1.4 Design, procurement, installation, commissioning of a low recurring-cost water purification system.
- 2.1.5 Illumination for the ‘Mandapams’ and pond in general.

2.2 Brief Description of the EOI process

- 2.2.1 The bids shall be submitted in a single sealed envelope and super scribed as “EOI No.SPST/TVM/EOI/2014 (*here mention the EOI no as specified in Section III*) “Cleaning the pond including removal of silt / sludge and continuous water purification in Padmatheertham Pond near Sree Pandmanabha Swamy Temple, at Thiruvananthapuram”.
- 2.2.2 Bidder shall submit all the required documents as mentioned in the Annexure I.

- 2.2.3 There shall be a pre-bid meeting on the date given in the EOI schedule in Chapter III.
- 2.2.4 The EOI documents shall available at the office of the EXECUTIVE OFFICER or downloadable from the web site www.sreepadmanabhaswamytemple.org . The Administrative committee shall be Tender Inviting Authority represented by the Executive Officer.
- 2.2.5 Firms shortlisted on the basis of a presentation and scrutiny of documents by a Technical Committee will be provided with the RFP document which will have complete details and specifications.
- 2.2.6 The EOIs should be prepared and submitted as per the EOI formats only prescribed in the EOI document and should be addressed to:

The Executive Officer
Sree Padmanabha Swamy Temple
Mathilakam Office, Fort
Thiruvananthapuram-23
Kerala State

SECTION III

EOI SCHEDULE

3.1. Expression of Interest Details

1.	<i>EOI No.</i>	SPST/TVM/E01/2014
2.	<i>Name of Assignment</i>	Cleaning the pond by emptying of the water, including removal of silt / sludge, repair of the granite steps & “Mandapams” and continuous water purification in Padmatheertham Pond near Sree PandmanabhaSwamy Temple, at Thiruvananthapuram.
3.	<i>Validity Period of the Proposal</i>	Six Months from the date of Submission.
4.	<i>EOI document fee</i>	Rs. 2625/- Note : Those who download the EOI document from the website shall enclose a Demand Draft for an amount of Rs2625/- (Inclusive of all taxes) in favor of the ExecutiveOfficer, SPST, Thiruvananthapuram. While submitting the duly filled EOI document, failure to provide requisite Fees shall not be considered for further processing.

3.2. Important dates:

Sl. No.	Particulars	Date and time	Venue
1.	<i>Date of release of EOI</i>	04/09 /2014, 10:00 am	Office of Executive officer, Mathilakam Office
2.	<i>Date of Pre-Offer Meeting</i>	22/09/2014 11.00 am	Office of the Expert Committee, Ramana Madom, Fort, North Nada
3.	<i>Last date for submission of filled up EOI</i>	30/09/2014, 03.00 pm	Office of Executive officer, Mathilakam Office
4.	<i>Opening of EOI</i>	01/10/2014, 03.30 pm	Office of the Expert Committee, Ramana Madom, Fort, North Nada
5	<i>Presentation of technical bid by short listed bidders, If required</i>	<i>Will be intimated</i>	

SECTION IV

SCOPE OF WORK

4.1 Objective of EOI

4.1.1 Overall objective of this EOI is to engage agencies having expertise and experience in cleaning of ponds by emptying of water, removal of silt / sludge, renovation of pond and also having sufficient experience in design, supply and installation of water purification plant. The work also involves the **repair of the granite steps/structure around the pond and the repair of granite “Mandapams” inside the pond.**

4.2 Scope of Work

4.2.1 Complete cleaning of the “Padmatheertham pond” with complete draining out of water, de-silting including provision for proper bed layer preferably washed sea sand. The work has to be completed in three months failing which penalty @1% percentage of the total cost per week subject to a maximum 10% will be levied. The scope of work also includes

1. Repair of existing granite steps and ‘Mandapams’ wherever necessary as per the directions of the Department of Archeology, Govt. of Kerala without compromising on the archeological importance or shape of the existing structure.
2. Identification and rectification of points of contamination of pond water from nearby drainage system (including sewage, if identified) and rectification of the same, after the complete draining out of the water inside the pond. The identification of contamination points shall be done under the supervision of the technical committee.
3. Design and installation of water purification system with low recurring- cost, at the nearby ‘Pathrakkulam’ area and with inlet pipe on one corner and three out lets in the other three corners of the Padmatheertham pond. The work includes laying of pipe line around the pond, necessary aeration jets or cascades etc. Low cost water purification system is envisaged as a series of pressure/ sand filters,

mild chlorination unit etc. or a better system suggested through EOI. The treated water should confirm to swimming pool water standards for outdoor bathing as per IS 2296:1992.

4.2.2 Illumination for the 'Mandapams' and pond in general which shall enhance the aesthetic beauty of the pond.

4.2.3 The repair/renovation of four side of the pond as per the design prepared by leading Architect – to be supplied as part of RFP.

4.2.4 The successful bidder has to provide 3 years comprehensive warranty for the water purification unit installed. It is also required to provide comprehensive and labor AMC rate for a period of 7 years after the warranty period.

4.2.5 The successful bidder should undertake the preventive maintenance of the equipments for water purification plant. The supplier shall also provide a checklist for the day-to-day maintenances to be carried out by the operator.

4.2.6 The successful bidder should provide 95% uptime guarantee for all the equipments installed for the purification process, else LD Clause shall be applied.

4.3 Pre Qualification Criteria:

4.3.1 Firm with sufficient qualification, equipments and experience in undertaking the cleaning and repair of pond of minimum in 25000 cubic meter capacity during the last three years or an A class contractor registered with KWA/PWD/CPWD.

4.3.2 The annual turnover during the last three years shall be minimum Rs 2 crores

4.3.3 The contractor can form consortium with firms competent in the design and installation of continous water purification systems for large ponds, lakes etc. or another firm for illumination.

4.3.4 Final pre-qualification criteria will be included in the RFP document after evaluating the profile, experience of the firm participating in the EOI as per the decision of the technical committee appointed for the purpose.

4.4 Technical Proposal

4.4.1 Bidder should submit the profile of the agency in brief writing on the Organization including structure, man power strength, statutory compliance etc.

4.4.2 Brief note on the previous experience in similar line of activity shall be submitted along with documentary evidence, like photographs, videos, completion certificate, appreciation certificated etc to substantiate the claims.

4.4.3 List of similar works done by the bidder with complete address and details of contact person of the organization with phone numbers.

4.4.4 List of equipments and other infrastructure owned by the bidder.

4.4.5 A detailed note on the proposed methodology and execution plan for the details mentioned in the scope of work.

4.4.6 Complete details of the water purification unit proposed with specification, name of the manufacturer, model name, technical catalogue and other details and data sheet.

4.4.7 Complete calculation of recurring cost of water purification plant proposed.

4.4.8 Proposed plan for the illumination of Mandapams and pond.

4.4.9 Proposed plan for disposal of silt / sludge.

4.4.10 Documents such as articles of association/partnership deed etc, proof of incorporation, proving the registration of place of business and showing the details of partners/promoters/board of directors etc.

- 4.4.11 Firm with sufficient qualification, equipments and experience in undertaking the cleaning and repair of pond of minimum in 25000 cubic meter capacity during the last three years or an A class contractor registered with KWA/PWD/CPWD.
- 4.4.12 Work order copies from the user institutions to prove that the bidder have completed satisfactorily minimum 25000 cubic meter capacity during the last three years.
- 4.4.13 Audited Balance sheet for the last three years and turnover certificate certified by the auditors for the last three years.
- 4.4.14 Solvency certificate from Bank.
- 4.4.15 Details of technical staff available with the firm, and their qualifications.
- 4.4.16 Detailed drawing , other documents etc. as desired by the offerer.

SECTION V

GENERAL CONDITIONS OF EOI

5.3.1 Contents of the EOI Document

- 5.1.1. Introduction (Section I)
- 5.1.2. Scope and Description of Contract (Section II)
- 5.1.3. EOI Schedule (Section III)
- 5.1.4. Scope of Work (Section IV)
- 5.1.5. General Conditions of Contract (Section V)
- 5.1.6. Appendix & Annexure—supporting documents for submission with EOI

5.3.2 EOI Document

- 5.2.1 The EOI document can available from office of the Administrative committee, Sree Padmanabha swami Temple, Mathilakam Office, East fort, Tniruvananthapuram. The cost for the EOI document is Rs 2625/- (Inclusive of taxes).

5.3.3 Guidelines for preparation of EOI

- 5.3.4 The Bidder shall bear all costs associated with the preparation and submission of its EOI and office of the Administrative committee at Sree Padmanabha Temple, will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.
- 5.3.5 It is compulsory to provide a check list as per Annexure I as facing sheet for the EOI submitted so as to enable the office of the Administrative committee at Sree Padmanabha Temple to prima facie verify the compliance of submission of requisite documents at the time of opening of EOI.
- 5.3.6 Language of EOI: - The EOI prepared by the Bidder and all correspondence and documents relating to the EOI exchanged by the Bidder and the office of the Administrative committee at Sree Padmanabha Temple, shall be in English language. Supporting documents and printed literature furnished by the Bidder may be written in another language provided they are

accompanied by an authenticated accurate translation of the relevant passages in the English language in which case, for purposes of interpretation of the EOI, the English translation shall govern.

5.3.7 A copy of the complete EOI document duly signed on every page by the Bidder or the authorized representative shall be enclosed as part of the EOI as a proof of having read and accepted the terms and conditions of the EOI document.

5.3.8 Pre-offer Meeting

5.3.9 Date of pre-offer meeting is mentioned in Section III.

5.3.10 Pre-Offer meeting is called by the Tender Inviting Authority to explain briefly about the scope of the contract of the EOI document and to get the views of the prospective bidders, as part of ensuing transparency in the tender process.

5.3.11 It is an opportunity for the prospective bidder to obtain all the details about the EOI, conditions governing the EOs and also to get the explanation of any ambiguous condition that may be present in the EOI document.

5.3.12 All prospective bidders can attend. The venue, date and time indicated in Section III.

5.3.13 Failure to attend the Pre-Offer meeting will not be a disqualification, but a loss of opportunity for the prospective bidders to understand about the Expression of Interest and scope of contract.

5.3.14 Filled up technical proposal will be accepted only after the date of pre-offer meeting.

5.4 Amendment of EOI

5.4.1 At any time prior to the dead line for submission of EOI, the Tender Inviting Authority at Sree Padmanabha Temple may, for any reason, modify the EOI document by amendment.

5.4.2 There will not be any individual communication in respect of general notices, amendments, etc. The prospective offers are advised to check for updates in our office notice board or the web site

on a day to day basis. Individual communications will only be issued in exceptional cases, at the discretion of the Tender Inviting Authority at Sree Padmanabha Temple. All notices/information will also be disseminated through the office of the Administrative committee and it will be binding on the Bidders. The prospective Bidders are advised to browse the website of the office of the Administrative committee at Sree Padmanabha Temple on a day-to-day basis till the EOI is concluded.

5.5 Method of Submission of EOI

- 5.5.1 EOI shall contain the complete technical specifications and details on the competency of the Bidder and also the EOI package with terms and conditions of implementation of the proposed service. Apart from the documents and signed copy of the EOI, the necessary enclosures shall be submitted with EOI. In short, the EOI shall contain all the necessary documents to prove the technical competency and capability of the Bidder for implementing project and the ability of the Bidder for providing efficient service and support to the satisfaction of our technical committee.
- 5.5.2 Minor infirmities in the submission of documents will be allowed to be rectified so as to ensure qualification of maximum number of competitive Bidders to the next level.
- 5.5.3 The EOI offers, duly filled, shall be submitted in a sealed cover super scribed as “EOI NO: SPST/TVM/E01/2014 “EOI for Cleaning the pond including removal of silt / sludge and continuous water purification in Padmatheertham Pond near Sree Padmanabha Swamy Temple, at Thiruvananthapuram”.
- 5.5.4 Cover shall also indicate the name and address of the Bidder, last date & time of receiving the EOIs; shall be sealed and marked properly and shall be addressed to;

The Executive Officer
Sree Padmanabha swami Temple
Mathilakam Office, Fort
Thiruvananthapuram -695023
Kerala State

5.5.5 If the bids are not submitted as per the requirement of the above clauses, the Tender Inviting Authority shall assume no responsibility for the offer's misplacement or premature opening and consequential rejection.

5.5.6 The EOI shall be sent by registered post or by courier to the above address or dropped in a box specifically kept at the **Office of the Administrative committee, Sree Padmanabha Swami Temple, Mathilakam Office, West Nada, Fort, Thiruvananthapuram -23, Kerala.**

5.5.7 EOI sent by telex or fax or email is not valid.

5.6 Contents of the EOI

5.6.1 Check list as per detailed in Annexure-I

5.6.2 Bidder should submit the profile of the agency in brief writing on the Organization including structure, man power strength (Managerial, Technical and Administrative), statutory compliance etc.

5.6.3 Brief note on the previous experience in similar line of activity shall be submitted.

5.6.4 List of similar works done by the bidder with complete address and details of contact persons with phone numbers.

5.6.5 List of equipments and other infrastructure owned by the bidder.

5.6.6 Note on the proposed methodology and execution plan for the details mentioned in the scope of work. Photographs/documents of he completed jobs with details.

5.6.7 Complete details of the water purification unit proposed with specification, name of the manufacturer, model name, technical catalogue and other details and data sheet.

5.6.8 Complete calculation of recurring cost of water purification plant proposed.

5.6.9 Proposed plan for the illumination of Mandapams and pond.

5.6.10 Proposed plan in detail for disposal of silt / sludge.

- 5.6.11 Documents such as articles of association/partnership deed etc, proof of incorporation, proving the registration of place of business and showing the details of partners/promoters/board of directors etc.
- 5.6.12 Documents to prove the bidder should be with sufficient qualification, equipments and experience in undertaking the cleaning and repair of pond of minimum in 25000 cubic meter capacity during the last three years or an A class contractor registered with KWA/PWD/CPWD.
- 5.6.13 Work order copies from the user institutions to prove that the bidder have completed satisfactorily at least two similar works in last three years.
- 5.6.14 Declaration as per Annexure IV and copy of amendments if any duly signed in all pages by the tenderer or the authorized signatory.

5.7 Deadline for submission of EOI.

- 5.7.1 EOIs must be received in the office of the Administrative committee at the above address at Thiruvananthapuram not later than the time and date specified in the EOI Schedule (Section III).
- 5.7.2 In the event of the specified date for submission of EOI being declared holiday, the EOI shall be received up to the appointed time on the next working day.
- 5.7.3 If the EOI is sent by Registered post or by Courier, it shall reach the above office on or before the time and date stipulated for the receipt of EOI. The Tender Inviting Authority shall not be held liable for the delay in transit where the EOI is sent by post or courier.
- 5.7.4 The Tender Inviting Authority may, at its discretion, extend the deadline for submission of EOI by amending the EOI Document, in which case, all rights and obligations of this office and the Bidders previously subjected to the deadline shall thereafter be subjected to the same deadline so extended.

5.8 Clarification of EOI

- 5.8.1 During evaluation of EOI, this office may, at its discretion, give opportunity to the Bidder(s) for clarification of points raised by the EOI evaluation committee on its EOI submitted.

5.8.2 The request for clarification and the response shall be in writing, either through email or fax or by post.

5.9 Notices

5.9.1 The Tender Inviting Authority shall publish the following information on notice board at the appropriate time as part of ensuring transparency in the EOI process;

5.9.2 The EOI notices, documents, etc if any.

5.9.3 Amendments to the EOI conditions, if any, especially after the pre-offer meeting.

5.9.4 Results of the responsiveness of the EOI and minor infirmities/ clarifications sought.

5.9.5 Results of the evaluation of bid, reasons for rejections and provisional list of Bidders qualified.

5.9.6 Final List of short listed bidders.

5.10 Short listing of EOI offerer

5.10.1 A Technical Committee appointed by the Tender Inviting Authority will assure the competency, experience and capacity- financially as well as technologically of the firms and short list the eligible firm.

5.10.2 The offerer may sometimes be insisted for a presentation before the technical committee

5.11 General/ Miscellaneous Clauses

5.11.1 Further details could be obtained from the administrative committee office at Sree Padmanabha swami Temple or District Nirmithi Kendram, Thiruvananthapuram during office hours .

Phone: 0471-2450233,2575550, 2732929

Email:-info@sreepadmanabhaswamytemple.org, tnirmithi@yahoo.co.in

APPENDIX: I

SCHEDULE OF REQUIREMENTS

Sl No	Name of Work
1.	Cleaning the pond including removal of silt /sludge and continuous water purification in Padmatheertham Pond near Sree Padmanabha Swamy Temple, at Thiruvananthapuram.



Padmatheertham Pond
(View From West)



Padmatheertham Pond
(View From East)

CHECK LIST

Sl. No	Item	Whether included - Yes / No	Page No.
1	Bidder should submit the profile of the agency in brief writing on the organization including structure, man power strength (Managerial, Technical and Administrative), statutory compliance etc.		
2	Brief note on the previous experience in similar line of activity shall be submitted.		
3	Proposed design of Padmatheertham pond with drawing and necessary dimensions.		
4	Modular structure proposed and specifications.		
5	Equipments suggested with technical specification. Technical literature, product data sheet with original brochure.		
6	Any civil works to be done on the proposed site.		
7	The electrical power requirement of each equipment and details of total power consumption shall be submitted.		
8	The electrical fittings, plumbing drawing and cable drawing in for water purification plant.		
9	The details of statutory requirements if any.		
10	Testing and acceptance procedure proposed during commissioning.		
11	Documents such as articles of association/ partnership deed etc, proof of incorporation, proving the registration of place of business and showing the details of partners/promoters/board of directors etc.		
12	Work order copies from the user institutions to prove that the bidder have supplied, installed and completed satisfactorily at least two similar works in last three years.		

Sl. No	Item	Whether included - Yes / No	Page No.
15	Declaration as per Annexure IV and copy of amendments if any duly signed in all pages by the tenderer or the authorized signatory.		

9.	<i>Act/Rule under which the firm was registered</i>	
10.	<i>Type of Company (Limited, Pvt. Ltd, Partnership, Proprietary, PSU, etc.)</i>	
11.	<i>Turn Over of the company 2010-11 2011-12 2012-13</i>	
12.	<i>Number of offices / centers in Kerala/South India/India</i>	
13.	<i>Whether any criminal case was registered against the company or any of its promoters in the past</i>	Yes/ No
14.	<i>Whether the company was Black listed by State Govt/Central Govt Establishments/ Public Sector Establishments any time</i>	Yes/ No
15.	<i>Other relevant Information provided *</i>	

** here enclose the details such as presentation on the details of the bidder in a CD preferably (please avoid submission of detailed leaflets/brochures etc, if possible)*

Date :

Office seal

Signature of the bidder/ Authorized signatory

Name (As given in the letter of authorization):-

Designation:-

POWER OF ATTORNEY
(On a Stamp Paper of relevant value)

I/ We.....(name and address of the registered office) do hereby constitute, appoint and authorize Sri/Smt(name and address) who is presently employed with us and holding the position of As our attorney, to act and sign on my/our behalf to participate in the EOI no..... for setting up of microbiology lab on turnkey basis.

I/ We hereby also undertake that I/we will be responsible for all action of Sri/Smt..... undertaken by him/her during the EOI process and thereafter on award of the contract. His / her signature is attested below

Dated this the __ day of _____ 2014
For _____

(Name, Designation and Address)

Accepted

_____(Signature)
(Name, Title and Address of the Attorney)
Date : _____

DECLARATION FORM

I/We M/s. _____ represented by its
Proprietor / Managing Partner / Managing Director having its Registered Office at

do hereby declare that I/We have carefully read all the conditions of EOI
no..... DATED .../.../2014 for **Cleaning of the pond**
including removal of silt /sludge and continuous water purification in
Padmatheertham Pond near Sree Padmanabha Swamy Temple, at
Thiruvananthapuram invited by the Administrative committee at Sree Padmanabha
Swami Temple, Thiruvananthapuram and accepts all conditions of Tender and
amendments issued as per para cl.5.4

Signature of the Tenderer
Name in capital letters with Designation